



Job Title:	Lighting Supervisor		
Department/Group:	Production	Reporting To:	Production Manager
Level/Salary Range:	\$425 / wk for 17 weeks	Position Type:	Seasonal
Search Process:	Applications will be evaluated on a rolling basis.	Start Date:	May 29, 2023
To Apply:	Submit letter, resume, and names/contact info for three references to jobs@winniplayhouse.org		

ROLE AND RESPONSIBILITIES

The Lighting Supervisor manages all elements of lighting, smoke, fog, and haze effects in both the main stage space and the outdoor amphitheatre.

Essential Duties:

- Hang/focus all lighting instruments according to the plot provided by the Lighting Designer.
- Program the light board.
- Set up and program equipment for all smoke/fog/haze effects.
- Supervise a general technician for light hang and focus.
- Communicate with the Lighting Designer to achieve desired lighting design outcome for each production.
- Order lighting equipment as directed by the Lighting Designer, Production Manager, and/or Managing Director. This may include lighting rental packages as well as gel and gobo orders.
- Pick up and return lighting rental packages on dates set by the Production Manager.
- Attend strike following each production’s closing performance, to organize and lead the strike process of lighting elements.
- Work within an established budget, keep a log of all purchases and returns, and submit receipts in a timely manner.
- Attend production meetings.
- Serve as spot operator or run crew for 2-3 shows during the season.
- Keep an accurate inventory of gels, gobos, cables, lamps, and instruments.
- Maintain an organized workspace.
- Assist in other technical departments as needed.
- Other duties as assigned.

QUALIFICATIONS AND EDUCATION REQUIREMENTS

Minimum Physical Requirements:

- This position requires the employee to hear, see, move freely, climb stairs and ladders, work safely at heights, and lift 50lbs or more.

Minimum industry specific qualifications:

- Strong organizational skills.
- Comfortable operating, maintaining, and programming lighting instruments and/or consoles.
- Conscientious of using safe practices in the workplace.
- Good cable dressing habits.
- Knowledge of electrical wiring and ability to wire practicals for the stage.
- Able to solder.
- Able to tie safe working knots for overhead work.

Minimum education/experience requirements:

- Experience programming EOS family consoles and knowledge of ETC systems (specifically the ETC Ion) strongly preferred.
- 1 year of professional experience in technical theatre preferred.
- It is preferrable that each applicant have a valid driver’s license.



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Last Updated By:

Amanda Dickinson

Date/Time:

01/23/2023