



Job Title:	Electrics Supervisor		
Department/Group:	Production	Reporting To:	Production Manager
Level/Salary Range:	\$425 / wk for 14 weeks	Position Type:	Seasonal
Search Process:	Applications will be evaluated on a rolling basis.	Start Date:	May 27, 2024
To Apply:	Submit letter, resume, and names/contact info for three references to jobs@winniplayhouse.org		

ROLE AND RESPONSIBILITIES

The Electrics Supervisor manages all elements of lighting, smoke, fog, and haze effects for all productions.

Essential Duties:

- Hang/focus all lighting instruments and atmospherics according to the plot provided by the Lighting Designer.
- Program the light board.
- Supervise other technicians for light hang and focus when needed.
- Troubleshoot lighting instruments and atmospherics, including responding to notes in performance reports.
- Order lighting equipment as directed by the Lighting Designer and/or Production Manager.
- Accurately track rented equipment and ensure all equipment is returned on time.
- Participate in all load-ins and strikes.
- Work within an established budget, keep a log of all purchases and returns, and submit receipts in a timely manner.
- Attend production meetings.
- Serve as a run crew member for 1-2 shows during the season. Specific shows are assigned by the Production Manager.
- Coordinate with the Production Manager to update inventories (gels, gobos, cables, lamps, instruments etc) as needed.
- Maintain a safe and organized workspace.
- Assist other technical departments as needed. Specific assignments will be coordinated by the Production Manager.
- Other duties as assigned.

QUALIFICATIONS AND EDUCATION REQUIREMENTS

Minimum Physical Requirements:

- This position requires the employee to hear, see, move freely, climb stairs and ladders, work safely at heights, and lift 50lbs or more.

Minimum industry specific qualifications:

- Strong organizational skills.
- Comfortable operating, maintaining, and programming lighting instruments and consoles.
- Conscientious of using safe practices in the workplace.
- Good cable dressing habits.
- Knowledge of electrical wiring and ability to wire practicals for the stage.
- Able to solder.
- Able to tie safe working knots for overhead work.

Minimum education/experience requirements:

- Experience programming EOS family consoles and knowledge of the ETC Ion strongly preferred.
- 1 year of professional experience in technical theatre preferred.
- It is preferable that each applicant have a valid driver’s license.

The Winnepesaukee Playhouse is dedicated to inclusive hiring and the principle that art thrives in a diverse environment. All qualified applicants will receive consideration for employment. The Playhouse does not discriminate based on race, color, religion, sex, gender identity or expression, sexuality, national origin, disability, or age.

Last Updated By:	Amanda Dickinson	Date/Time:	2/12/2024
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