



<b>Job Title:</b>	Audio Supervisor/General Technician		
<b>Department/Group:</b>	Production	<b>Reporting To:</b>	Production Manager
<b>Level/Salary Range:</b>	\$425 / wk for 14 weeks	<b>Position Type:</b>	Seasonal
<b>Search Process:</b>	Applications will be evaluated on a rolling basis.	<b>Start Date:</b>	May 27, 2024
<b>To Apply:</b>	Submit letter, resume, and names/contact info for three references to <a href="mailto:jobs@winniplayhouse.org">jobs@winniplayhouse.org</a>		

**ROLE AND RESPONSIBILITIES**

The Audio Supervisor/General Technician is responsible for the setup of sound equipment for all productions, serving on the run crew for all productions, and working across multiple technical departments during non-performance times as a General Technician. Daily or weekly assignments to specific departments will be made by the Production Manager depending on each department's needs.

**Essential Duties:**

- Set up all audio equipment for each production, based on information provided by the Sound Designer. This includes, but is not limited to, setting up and troubleshooting speakers, the audio console, wired and wireless mics, and pit instruments.
- Work across multiple technical departments during non-performance times, as assigned by the Production Manager. Specific assignments will be aligned with the candidate's individual skill set and strengths.
- Participate in all load-ins and strikes.
- Accurately track rented equipment and ensure all equipment is returned on time and in good condition.
- Work within an established budget, keep a log of all purchases and returns, and submit receipts in a timely manner.
- Attend production meetings.
- Serve as Sound Engineer (A1) for musicals, and as deck crew for plays, at the discretion of the Production Manager, depending on the needs of each production. This includes addressing sound notes in performance reports.
- Attend production meetings.
- Maintain a safe and organized workspace.
- Other duties as assigned.

**QUALIFICATIONS AND EDUCATION REQUIREMENTS**

**Minimum Physical Requirements:**

- This position requires the employee to hear, see, move freely, climb stairs and ladders, work safely at heights, and lift 50lbs or more.

**Minimum industry specific qualifications:**

- Experience with the setup of audio equipment, operation of audio consoles and QLab, and live audio mixing is required.
- Experience working with basic power tools and hand tools.
- Flexible to work across multiple departments as assigned.
- Willing to learn new skills.
- Use safe practices in the workplace and keep workspaces clean and organized.
- Strong organizational skills and the ability to oversee multiple projects simultaneously.
- A variety of skills across multiple technical departments is preferred, including but not limited to: electrics, carpentry, scenic painting, props, sewing.

**Minimum education/experience requirements:**

- 1 year of professional experience in technical theatre preferred.
- It is preferable that all applicants have a valid driver's license.

*The Winnepesaukee Playhouse is dedicated to inclusive hiring and the principle that art thrives in a diverse environment. All qualified applicants will receive consideration for employment. The Playhouse does not discriminate based on race, color, religion, sex, gender identity or expression, sexuality, national origin, disability, or age.*

<b>Last Updated By:</b>	Amanda Dickinson	<b>Date/Time:</b>	2/12/2024
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